



POSITION DESCRIPTION: COST ESTIMATOR

Position Summary

Reporting to the Lead Estimator, these two mid-levels to senior permanent staff positions develop capital cost estimates from rough order magnitude to detailed control estimate types in support of the construction phase

The specific accountabilities for these positions include but are not limited to the following:

- Prepare and review check estimates for construction work packages, both stick-built and module yard assembly, in order to determine the deviation from the control estimate and establish target price for bid evaluation and contract negotiations
- Prepare and review check estimates for change requests submitted by construction contractors in support for all disciplines such as civil, structural, mechanical, piping, electrical and instrumentation
- Prepare and review cost estimates for evaluation of construction alternatives
- Ensure that the estimates are accurate and well presented in accordance with country policies and procedures
- Assist the Contract Administrators, Project Engineers and Cost Engineers in tender evaluations and project cost forecasting
- Interface with other project groups, including Procurement, Accounting and Engineering
- Provision of specialty estimating services to the Lead Estimator as required
- Prepare material take-offs from engineering drawings for all disciplines in order to validate material quantities in change requests submitted by construction contractors

As the ideal candidate, you must possess more than 5 years of hands-on estimating experience in engineering, procurement and construction projects within the oil and gas industry preferably oil sands. You should have either a bachelor's degree from a university or a technical certificate or diploma from a college. Proficiency with Microsoft Office programs is required and previous experience with Icarus KBase, Primavera or other estimating programs is a plus.

In addition to being able to work in a fast paced environment, you will have strong communication, organizational and team skills, complemented with a strong work ethic. Your knowledge of supporting work teams has been gained



POSITION DESCRIPTION: COST ESTIMATOR

through hands-on experience and provides you with the knowledge to employ a common sense, fit-for-purpose approach to your work.

Compensation

My client offers a competitive compensation package comprised of the following components:

- Base salary
- Annual compensation review (performance bonus, stock option grant, share bonus grant and salary adjustment)
- Corporate relocation assistance is provided